

Mancos Friends of the Library
Regular meeting – Monday, January 31, 2011

Present: Silvia Fleitz, Patsy Smith, Laurie Webster, Gwen Hawkins, Dana Petersen, Julia Whelihan, Jean Ernst, Robert Seney

I. Call to order - Gwen called the meeting to order at 7:05 p.m.

II. Proxies - None.

III. Minutes of previous meeting - Approved without amendment.

IV. Correspondence – Patsy presented a letter from a state organization that offers organizational support to Friends groups and businesses. The fee is \$25 to join. There was a general consensus not to join.

V. Financial report

Laurie presented the financial report and explained the various deposits and checks. There were some Englehart sales and we paid \$630 to the accountant. Laurie explained the charge was due to the extra paperwork required because we have averaged more than \$25,000/year in income for the past three years due to the pass-through grants related to the new building funding. The CPA is willing to help us with our taxes for free once our income falls below the three-year average and the paperwork burden is reduced. Laurie indicated she could file those simpler reports as well. Robert made a motion to approve the financial report. Gwen seconded. Motion passed.

VI. Librarian's report – Patsy presented her report. Attached to these minutes.

VII. Old Business

- A. Valentine's Day Bake Sale & Membership Drive – General discussion and assignment of duties for calling bakers, promotion, volunteer sign-ups, setup, take-down, etc.
- B. Honoring James Goff – Carolyn Goff is still going through James' books.
- C. Calligraphy by Beth Wheeler – Beth has begun work on the one-year commemorative poem artwork. Julia mentioned there will be a reception at the library for Beth because she is the artist of the month for March.
- D. Recognition of landscape donors – Gwen showed photos she and Laurie took of various metal sculptures and mosaics that are possibilities to be engraved to recognize donors. Discussion about this project and assignments to investigate the prices for various options were made.
- E. Letter of current 501-c-3 status – Laurie presented a current copy of a current federal 501-c-3 letter for recordkeeping and grant-writing purposes.

VIII. New Business

- A. Aluminum can recycling – After discussion, we will not pursue collecting aluminum cans for fundraising.
- B. Request for \$4,000 for photovoltaic project – Patsy reported on receiving only \$5,000 of a requested \$15,000 from an El Pomar grant. The total the library now has accumulated \$46,950 toward the project. Patsy made a formal request for the Friends earlier promised \$4,000 portion. Robert made a motion to pay the \$4,000. Dana seconded. Motion passed.

IX. Miscellaneous business

- A. Additional sign for books/bake sales – Julia and Silvia still working on this project.

X. Adjournment

Meeting adjourned at 8:20 p.m. The next meeting will be Monday, March 7, 7 p.m.

Librarian's Report

January 31, 2011

1. The Strategic Planning committee has been formed and will meet in Feb. and March to create a three year strategic plan. Laurie Webster is the Friends' representative.
2. A revised Circulation Policy was approved by the board, contingent on one change. I will share the final Circulation Policy in March.
3. The Library is using the Evanced on-line reservation system for the meeting rooms.
4. Recent donations include:
 - MPL was awarded CLiC's *Libraries Mean Business* contest - 2nd place \$250 12/16/2010. We will purchase business-related materials, a one-year subscription to the Reference USA database with Bayfield. Reference USA is a database focused on business related research, as well as helping people find jobs.
 - MPL received a \$1500 anonymous donation to be used for books, materials, and furnishings.
 - MPL received a \$5000 grant from El Pomar for PV project.
 - MPL received a \$2000 donation from Empire Electric Association.
5. New books and DVDs are being cataloged and processed!
6. December 2010 statistics:
 1. Patron count: 9,105, up 2,410 from November;
 2. Website hits: 1,486, remaining steady;
 3. Meeting room usage: 18 public meetings and 23 library meetings.
7. February programs:
 - The 2011 series of Great Decisions has begun and meets the first Monday morning of every month
 - Feb. 5th: Card making with Kathy Graf
 - Feb. 11th: Valentine making for kids ages 0-99
 - Feb. 17: Open Mic Night
 - Feb. 22: Screening of Me Facing Life, Cyntoia's Story